



Santa Clara County Office of Education

Jon R. Gundry
County Superintendent of Schools

Informational Bulletin

For Santa Clara County Districts

District Business & Advisory Services

Judy Lee Kershaw: Director- DBAS: 408-453-6599

Bulletin: 17-019

Date: January 25, 2017

From: Ann Redd-Oyedele, Senior Advisor, DBAS

Re: 2016 W-2 Wage and Tax Statements

The purpose of this bulletin is to inform you that the 2016 W-2 Wage and Tax Statements as well as corresponding pre-lists have been printed and are ready for pick up in District Business and Advisory Services (DBAS). Per Internal Revenue Service guidelines, W-2's must be furnished to your employees on or before January 31, 2017.

If there are any questions, please feel free to call me at (408) 453-6593 or your District Advisors:

Yen Lam (408) 453-6510
Stephanie Lo (408) 453-4327
Anita Maharaj (408) 453-6594

Please distribute this memo within your District as deemed appropriate.